



Parliamentary Internet, Communications and Technology Forum

Pictfor AGM 2017 Minutes

Tuesday, 14 March 2017 16:00-16:30

Room M, Portcullis House

Attendees

Matt Warman MP
Chi Onwurah MP
The Rt Hon. Lord McNally
Nigel Huddleston MP
The Rt Hon. Stephen Timms MP
Lord Harris of Haringey
Calum Kerr MP
Baroness Howe of Idlicote
Lord Mackenzie of Framwellgate OBE
Lord Erroll
Lord Cotter
Carol Monaghan MP

Supported by the Pictfor Secretariat team:

Fran O'Leary
Casey Calista
Philippa Alway

Apologies

Lord Craig of Radley
Caroline Ansell MP
Lord Steel of Aikwood
Neil Carmichael MP
Baroness Jones of Moulsecoomb
Antoinette Sandbach MP
Kevin Hollinrake MP
Lord Inglewood MRICS
Baroness Masham of Ilton
James Heapey MP
Louise Haigh MP
Tom Tugendhat MBE MP
Scott Mann MP
Lord Teverson

1. Welcome and Introduction (Pictfor Co-Chair Matt Warman MP)

- Matt Warman MP welcomed everyone to the Pictfor AGM and thanked all for coming.

2. Election of Parliamentary Officers (Pictfor Co-Chair Matt Warman MP)

- Matt Warman MP asked whether any attendees wanted to put themselves forward to be chairs of Pictfor. No attendees put themselves forward as replacements for the existing Co-Chairs Matt Warman MP and Chi Onwurah MP.
- The following Parliamentarians were unanimously elected as officers with no objections:
 - Chi Onwurah MP – Co-Chair and registered contact
 - Matt Warman MP – Co-Chair
 - The Rt Hon. Lord McNally - Treasurer
 - Nigel Huddleston MP
 - Carol Monaghan MP
 - Lord Harris of Haringey
 - Calum Kerr MP

Pictfor is an All Party Parliamentary Group (APPG)

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- Neil Carmichael MP
- Stephen Timms MP
- Kevin Hollinrake MP
- Lord Goddard of Stockport
- James Heapey MP
- Scott Mann MP – spokesperson on coding, programming and gaming
- Louise Haigh MP
- Lord Mackenzie of Framwellgate OBE
- Lord Patel KT
- Lord Cotter
- Lord Teverson

3. Approval of Financial Statement (Pictfor Treasurer Lord McNally)

- Matt Warman MP prefaced the 2016 financial report by reminding attendees that Pictfor underwent some changes during the year, with the team providing secretariat services changing in August 2016 as a result of a competitive pitch process.
- Pictfor Treasurer Lord McNally presented the financial report for Pictfor, outlining the details included in the Income and Expenditure statement. He noted that there had been a drop in subscriptions income (membership income) during 2016, and that Pictfor continued to have significant reserves. He highlighted that the outlook for 2017 was positive with a larger number, and more diverse range of organisations engaging with Pictfor as members or prospective members. He noted that the secretariat team are engaged in a membership drive for 2017. He noted that, moving forward, the secretariat team will report on Pictfor finances to the Treasurer and Co-Chairs on a monthly basis.
- The income and expenditure statement was approved unanimously.

4. Approval of membership band additions (Pictfor Co-Chair Matt Warman MP)

- Lord McNally raised the following proposals:
 - Addition of Start-up rate at £500 per year
 - Addition of Council rate at £1,000 per year
- The Pictfor secretariat team outlined the interest from start-ups and local councils in engaging with Pictfor, the insight they could bring to debates and the case for the addition of these membership rates in terms of affordability.
- Matt Warman MP called for a vote on the above proposals which passed unanimously.
- Lord McNally then proposed that the Pictfor secretariat team investigate the feasibility of increasing membership fees in 2018 and report back to the Co-Chairs and Treasurer with recommendations.
- Lord Harris highlighted the importance of ensuring that any proposal to raise membership fees in line with inflation would not challenge the affordability of membership or result in crossing internal thresholds in terms of the budget constraints of different organisations.
- Matt Warman MP called for a vote for the secretariat team to investigate and report back to the Pictfor Co-Chairs and Treasurer on their findings, which passed unanimously.

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5. Approval to explore options for accountancy services (Pictfor Co-Chair Matt Warman MP)

- Lord McNally raised the proposal that the secretariat team should investigate options for accountancy provision.
- The team providing secretariat services to Pictfor noted that the Group has an accountancy provider currently in place and that they want to ensure that Pictfor benefits from high quality accountancy support.
- Matt Warman MP noted that there was unanimous support for this action and instructed the secretariat team to report back to the Co-Chairs and Treasurer with options and suggestions.

6. Approval of group bank account - mandate change (Pictfor Co-Chair Matt Warman MP)

- Matt Warman MP noted the proposal that the secretariat team requested access to online banking and telephone banking, including seeking permission to obtain new bank cards for the Pictfor bank account to further facilitate the smooth functioning of the group.
- Matt Warman MP declared that this is a sensible proposal and called for a vote which passed unanimously.

7. Events programme and discussion around future themes (Pictfor Secretariat)

- The Pictfor secretariat team outlined the 2017 programme of events and that this had been shaped through input from members and that there had been a high level of engagement from Parliamentarians and the sector during this process. The programme had been curated with Pictfor's overall purpose in mind and had already featured a series of events, in early 2017, covering Brexit and the future of the digital single market, skills, local digital growth and diversity in tech. It was noted that upcoming events are set to feature high profile speakers and will cover a wide range of themes including international trade in light of Brexit, Artificial Intelligence, the Internet of Things, privacy, cybersecurity and the future of tech. It was noted that connectivity will be a reoccurring theme and that this will be addressed at the Summer Reception where Ofcom's Chief Executive, Sharon White, is set to speak. It was also noted that Pictfor intends to hold an event outside of London as part of the programme and engage in further outreach. The team highlighted that the programme had been put together based on feedback and that further feedback is welcome throughout the year.
- Matt Warman MP asked if anyone had any suggestions on the programme or otherwise. He also said that he was keen for the future of work to be discussed as part of the programme.
- Lord Mackenzie suggested that the secretariat look into producing a glossy membership pack in future.
- Lord Erroll proposed that there should also be a PDF circulated on membership and the secretariat team confirmed that this would be taken forward.

8. AOB

- Matt Warman MP thanked attendees for coming and said that he looks forward to seeing everyone at events throughout the year, especially the new members.

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